

WAVERLEY BOROUGH COUNCIL

MINUTES OF THE SPECIAL MEETING OF THE EXECUTIVE
22 JANUARY 2013

SUBMITTED TO THE EXTRAORDINARY COUNCIL MEETING ON
22 JANUARY 2013

(To be read in conjunction with the Agenda for the Meeting)

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| * Cllr Robert Knowles (Chairman) | * Cllr Stephen O'Grady |
| * Cllr Mike Band (Vice-Chairman) | * Cllr Julia Potts |
| * Cllr Brian Adams | * Cllr Stefan Reynolds |
| * Cllr Carole King | Cllr Adam Taylor-Smith |
| * Cllr Bryn Morgan | * Cllr Keith Webster |
- * Present

Also in attendance: Councillors Diane James, Tony Gordon-Smith, Denis Leigh, Elizabeth Cable, Andrew Wilson, Maurice Byham, Brian and Patricia Ellis. Councillor Richard Gates was also in attendance and spoke on item 5, Localised Council Tax Reduction Scheme 2013/14 – Grants to Town and Parish Councils.

145. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Adam Taylor-Smith.

146. DISCLOSURE OF INTERESTS

There were no interests raised under this heading.

PART I - RECOMMENDATIONS TO THE COUNCIL

147. LOCAL COUNCIL TAX REDUCTION SCHEME 2013/2014 (Appendix A)

[This item contains exempt information by virtue of which the public is likely to be excluded during the item to which the report relates, as specified in Paragraph 3 of the revised Part I of Schedule 12A to the Local Government Act 1972, namely:-

Information relating to the financial or business affairs of any particular person (including the authority holding that information)]

The Executive considered a report on this matter, copies of which had previously been circulated to all members of the Council. The report recommends a local Council Tax Reduction Scheme for Waverley for 2013/14 which is based on the principles of the current council tax benefit scheme but incorporating changes to some specific elements for working age claimants. Thanks was given to officers for their hard work in producing this report. The Executive now

RECOMMENDS that

81. **Waverley's local council tax reduction scheme for 2013/14 should be based on the current council tax benefit scheme but incorporating the changes set out in paragraph 9 of Appendix A; and**
82. **a hardship fund be created from the 2013/14 government grant, with the amount to be agreed as part of the budget setting report, with delegation given to the Head of Finance to assess and approve one-off payments from the fund to claimants during the year, as set out in paragraph 14 of Appendix A.**

148. SETTING OF COUNCIL TAX BASE AND BUSINESS RATE BASE FOR 2013/2014 (Appendix B)

The Executive considered a report on this matter, copies of which had previously been circulated to all members of the Council. The report sought approval of the 2013/14 council tax base which the Council is required to determine prior to approval of the Council's budget for 2013/14; along with the business rate forecast for 2013/14. Thanks was given to officers for their hard work in producing this report. The Executive noted that business rate pooling across the Surrey authorities is no longer viable in 2013/14 and now

RECOMMENDS that

83. **the Council Tax base for Waverley and for each of the Town/Parish Council areas be approved for the year 2013/14; as shown in Annexe 2 to Appendix B;**
84. **the business rate estimates for 2013/14 be approved, as set out in Annexe 3 to Appendix B, and authority be delegated to the Deputy Chief Executive, in conjunction with the Finance Portfolio Holder, to make any final changes necessary before the return is submitted to the Government on 31 January 2013; and**
85. **in future years the approval of the business rate estimates be delegated to the Executive.**

149. COUNCIL TAX REDUCTION SCHEME – GRANTS TO TOWN AND PARISH COUNCILS (Appendix C)

The Executive considered a report on this matter, copies of which had previously been circulated to all members of the Council. The report sought approval of one-off grants to town and parish councils relating to the impact of the new council tax reduction scheme on council tax levels in 2013/14. The Executive accordingly

RECOMMENDS that

86. **one-off grants, for 2013/14 only, be made to town and parish councils, as set out in Annexe 1 to Appendix C, to help offset the impact of the Government's localised council tax reduction scheme.**

Part II – Matters Reported in Detail for the Information of the Council

There were no matters raised under this category.

Part III – Brief Summaries of Other Matters Dealt With

150. LOCAL ENTERPRISE PARTNERSHIP FUNDING OFFER RESOLVED that

- 1 the funding offer from the LEP be welcomed and the Chief Executive be authorised to complete the detailed funding agreement, in consultation with the portfolio holders for major projects and for finance;
- 2 the Riverside works be included in the Council's capital programme for 2013/14;
- 3 authorisation be given to officers to place the order with Southern & Scottish Electricity for the burying of the overhead electricity cables; and
- 4 authorisation be given to officers to invite tenders for the construction of the tennis facilities and car parking (including works to increase the car parking availability adjacent to the leisure centre), and to award the construction contract, subject to confirmation of the compulsory purchase order by the Secretary of State.

151. EXCLUSION OF PRESS AND PUBLIC

At 6.22p.m. it was

RESOLVED that, pursuant to Procedure Rule 20, and in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following item on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during this item, there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified in paragraph 1 of the revised Part I of Schedule 12A to the Act, namely:-

Information relating to any individual.

152. URGENT BUSINESS ITEM - STAFFING MATTER

The Leader agreed to consider a report on a staffing matter as an item of urgent business. The Executive

RESOLVED that the decision set out in the (Exempt) Annexe to these minutes be approved.

The meeting commenced at 6.00 p.m. and concluded at 6.29p.m.

Chairman